

## National guidelines - Germany

In order to comply with national requirements, we are implementing the following further precautionary measures:

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| <b>Travel</b>  | No employees or delegates must enter RelyOn Nutec facilities returning from affected areas defined by German Foreign Ministry in two weeks upon return.   |
| <b>Quarantine</b>                                      | If any of our employees'/ delegates co-habitants, such as spouse and children, are placed in quarantine by the authorities, irrespective of the reason or background, then the relevant employee/ delegate must also be quarantined from RelyOn Nutec locations for the same period or a minimum of 14 Days.  |
| <b>Social distancing</b>                               | We are complying with the national guidance on keeping 1.5m social distance   |
| <b>Food hygiene</b>                                    | <ul style="list-style-type: none"> <li>• No freely available fruit</li> <li>• Individually packed muesli bars</li> <li>• Distribution of lunch by staff. No contact of the participants with the food.</li> <li>• wrapped single use cutlery</li> <li>• Individually packaged sugar and milk for coffee</li> </ul>  |
| <b>Class sizes</b>                                     | We reduce the amount of max 12 delegates in classes to accommodate the 1.5 metres social distance and if required provide theoretical teaching through webinars.  |
| <b>Restrictions on courses/ methodology/ equipment</b> | <ul style="list-style-type: none"> <li>• The number of delegates in a classroom was reduced to a maximum of 12 per class.</li> <li>• Remote classes are implemented.</li> <li>• Social distance in the classroom between chairs 1.5m apart for delegates.</li> <li>• All safety equipment is disinfected prior and post each practical. (CPR Practical whit mannikins, Smoke Hood, Safety boots. Etc.)</li> </ul> |
| <b>Cleaning of equipment</b>                           | We are complying with the national guidelines and the guidelines from the manufacture to ensure all equipment are sanitised and free of pathogens.  |